



**APPROVAL PROCESS 2021-22**

**Application Deficiency Report**

**DEFICIENCY REPORT AS PER APPLIED INTAKE (Applicable for Existing Institutions only)**

<b>Regional Office</b>	Central	<b>Overall Deficiency of Institution:</b>	<b>Yes</b>
<b>Application ID</b>	1-9322091510	<b>Permanent ID</b>	1-451648951
<b>Name of the Institution</b>	Govt. Polytechnic Khairagarh	<b>Address</b>	Main Road Civil Line Khairagarh
<b>City/Village</b>	Khairagarh	<b>District</b>	Rajnandgaon
<b>State</b>	Chhattisgarh	<b>PIN</b>	491881

**Director/Principal Details**

Designation	Name	Appointment Type	Qualification	PhD	Eligible as per AICTE Norms (YES/NO)
Director/Principal	Usha Jain	Regular	B.E., M.E. (Communication System Engg.),	No	No

**Other Details**

Sr. No.	Particulars	Status Provided by the Institution	Deficiency
1.	List of Faculty Member and Data Uploaded on the Institution Web Portal	Yes	No
2.	Are all Approved Teaching Faculty Member being Paid as per Present Pay VI/Scale/Commission?	Yes	No
3.	Whether Institution is Operating from Permanent Site?	Yes	No
4.	Fees to be Charged, Reservation Policy, Admission Policy and Document Retention Policy are Uploaded in Institution's Website?	Yes	No
5.	Courses/Approved Intake Displayed at the Entrance of the Institution?	Yes	No

**Anti-Ragging Related Deficiency Status**

Sr. No.	Particulars	Status Provided by the Institution	Deficiency
1.	Constitution of Anti-Ragging Committee	Yes	No
2.	Constitution of Anti-Ragging Squad	Yes	No
3.	Undertaking Obtained from all Students	Yes	No
4.	Appointment of Counselors	Yes	No
5.	Undertaking Obtained from Parents of all the Students	Yes	No
6.	Undertaking Obtained from Students Staying in Hostel	Yes	No
7.	Undertaking Obtained from Parents of Students Staying in Hostel	Yes	No

**Institution Level Faculty Member**

Sr. No.	Particulars	Actual No.	Required No. as per CI	Deficiency
1.	Total Faculty(UG+PG+Diploma)	31	31	No

**Administrative Area**

Sr. No.	Particulars	Actual Room Area (Sq.m.)	Expected Room Area (Sq.m.)	Deficiency
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Date of Signature(dd/mm/yyyy)

Seal of Institution

Name & Signature of Director/Principal

## Application Deficiency Report



Application Status: **Submitted**  
Application Sub-Status: **Payment Not Applicable**

Report Generated on :-06/05/2021

1.	Board Room	26	20	No
2.	Department Offices/Cabin for Head of Dept	100	100	No
3.	Central Store	42	30	No
4.	Exam Control Office	35	30	No
5.	Housekeeping	11	10	No
6.	Maintenance	11	10	No
7.	Office All Inclusive	158	150	No
8.	Placement Office	33	30	No
9.	Principal Directors Office	55	30	No
10.	Security	13	10	No
<b>TOTAL</b>		<b>484.00</b>	<b>420.00</b>	

### Amenities Area

Sr. No.	Particulars	Actual Room Area (Sq. m.)	Expected Room Area (Sq. m.)	Deficiency
1.	Boys Common Room	75	75	No
2.	Cafeteria	0	150	Yes
3.	First aid cum Sick Room	10	10	No
4.	Girls Common Room	75	75	No
5.	Stationery Store	10	10	No
<b>TOTAL</b>		<b>170.00</b>	<b>320.00</b>	

### Computational Facilities

Sr. No.	Particulars	Available	Required	Deficiency
1.	Printers	18	6	No
2.	A1 size Color Printers	0	0	No
3.	Number of PCs in Language lab	35	20	No
4.	Legal Application S/W	50	20	No
5.	Legal System S/W	35	3	No
6.	PCs to Student ratio	85	120	Yes

### Library Facilities

Sr. No.	Particulars	Available	Required	Deficiency
1.	Volumes	11941	7500	No
2.	Titles	4416	1300	No
3.	Journals	15	15	No
4.	Library Management Software	1	1	No
5.	Reading Room Seating Capacity	120	108	No
6.	MultiMediaPC	10	10	No
			2	

### Instructional Area-Common Facilities

Sr. No.	Particulars	Available	Required	Deficiency
1.	Computer Center	168	150	No

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2.	Library & Reading Room	311	300	No
3.	Language Laboratory	66	33	No
<b>TOTAL</b>		545.00	483.00	

### Land Area Details

Sr. No.	Particulars	Available	Required	Deficiency
1.	Total Area of Land	5	4	No
2.	Maximum number of Pieces	1	1	No

### Existing Programme / ENGINEERING AND TECHNOLOGY-Diploma

Sr. No.	Particulars	Level	Actual Room Area (Sqm)	Expected Room Area (Sqm)	Deficiency
1.	Classroom	DIPLOMA	755	726	No
2.	Tutorial Room	DIPLOMA	101	99	No
3.	Seminar Hall	DIPLOMA	140	132	No
4.	Additional Workshop	DIPLOMA	150	150	No
5.	Drawing Hall	DIPLOMA	140	132	No
6.	Workshop	DIPLOMA	200	200	No
7.	Laboratory	DIPLOMA	1584	1584	No
<b>TOTAL</b>			3070.00	3023.00	

### Other Facilities

Sr. No.	Particulars	Availability	Deficiency
1.	All Weather Approach(Motorised Road)	Yes	No
2.	Safety Provisions	Yes	No
3.	Sewage Disposal System	Yes	No
4.	Telephone	Yes	No
5.	Vehicle Parking	Yes	No
6.	First Aid	Yes	No
7.	Appointment of Student Counselor	Yes	No
8.	Establishment of Anti-Ragging Committee	Yes	No
9.	Establishment of Committee for SC/ST	Yes	No
10.	Establishment of Internal Complaint Committee(ICC)	Yes	No
11.	Establishment of Grievance Redressal Committee/OMBUDSMAN	Yes	No
12.	Barrier free Environment	Yes	No
13.	AICTE Approval Letters- EoA/LoA	Yes	No
14.	Institution-Industry Cell	Yes	No
15.	Digital Payment-Financial Transactions	Yes	No
16.	Food Safety and Standards	No	Yes
17.	Insurance for Students	Yes	No
18.	Applied membership-National Digital Library	Yes	No
19.	Online Grievance Rederssal Mechanism	Yes	No
20.	Internal Quality Assurance Cell	Yes	No

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21.	Fire and Safety Certificate	Yes	No
22.	Atleast 5 MoUs with industries	Yes	No
23.	Display of info submitted to AICTE on website	Yes	No
24.	General Insurance	Yes	No
25.	Backup Electric Supply	Yes	No
26.	Group accident policy for employees	Yes	No
27.	Implementation of student Induction Programme	Yes	No
28.	Waste Management and a sustainable Green Campus	Yes	No
29.	Display of Course(s) and Approved In entrance	Yes	No
30.	Institution Web Site-Mandatory Disclosure	Yes	No
31.	Medical & Counseling	Yes	No
32.	Notice Boards	Yes	No
33.	Potable Water Supply	Yes	No

### DECLARATION

#### BY THE AUTHORIZED SIGNATORY OF THE INSTITUTION/DEPARTMENT

I, as the Head of the Institution, hereby declare that:

- I have carefully gone through the AICTE Regulations 2021, published in the Gazette of India Extraordinary Part III, Section- 4 dated 04th February, 2021, also all provisions mentioned in the Approval Process Handbook 2021-22.
- I am fully aware of the data uploaded by me in respect of my Institution on the web portal.
- I am aware that there is no provision for correction of data, alteration of data, subsequent editing and appeal etc. for the online application once submitted on the web portal.
- I am also aware that application for seeking Extension of Approval(EOA), Increase/Reduction of intake, Addition of new courses, Change of site, Closure of course, Supernumerary Seats under FN/Gulf quota Approval status/OCI, NRI, Change of name, and Conversion of women Institution into Co-ed Institution and vice versa (as applicable), shall be processed as per relevant provisions enumerated in the Approval Process Handbook 2021-22.
- I am aware of the Deficiencies (if any) pointed out in the Report generated online, based on the factual data uploaded by my Institution on the web portal.
- I am also aware that Institution is eligible for grant of Extension of Approval to the Existing Institutions, Extended EoA(if Applicable as per APH 2021-22), only on fulfillment of prescribed norms & requirements as mentioned in the Approval Process Handbook 2021-22.

Signature of Authorized Signatory

Name :

Date of Signature(dd/mm/yyyy)

Seal of Institution

Name & Signature of Director/Principal